

# CareerHub

## Writing your UCAS Personal statement- also a great way to prepare CV

What you need to include, brainstorm and plan each of these sections out.

<p><b><u>Reasons for choosing the subject</u></b></p> <ul style="list-style-type: none"><li>• Current studies and how these relate to your subject.</li><li>• Readings on your subject.</li><li>• Refer to details of the course you are applying for.</li><li>• What modules are you looking forward to?</li><li>• Have you attended an open day or online virtual meet?</li><li>• How does this subject and course fit in to your life career plans</li></ul>	<p><b><u>You your skills, interests and experience</u></b></p> <ul style="list-style-type: none"><li>• What excites you about the course?</li><li>• Have you got any work experience?</li><li>• What life experiences have you?</li><li>• What challenges you, be honest?</li><li>• What achievements have you that make you proud?</li><li>• What skills do you have that make you suitable for the course and career?</li><li>• Don't tell, show case them, give examples.</li></ul>
<p><b><u>Techniques to include in your statement</u></b></p> <ul style="list-style-type: none"><li>• Opening, how will you hook without going over board?</li><li>• Don't exaggerate.</li><li>• Use reflection and anecdotal evidence.</li><li>• Be factual, persuasive and personal.</li><li>• Have a strong conclusion.</li><li>• Show curiosity</li></ul> <p><i>Perfect grammar, vocab and sentences, make it flow. Grammatical errors, there is no room for these, ask people to read it or get help writing it.</i></p>	<p><b><u>Mistakes when writing your personal statement</u></b></p> <ul style="list-style-type: none"><li>• Don't re tell your life story in chronological order, be selective, align your examples to the course and career.</li><li>• Don't repeat information already on your UCAS form, for example predicted grades in your subjects.</li><li>• Don't be too personal, yes showcase yourself and be confident but be factual also.</li><li>• That you don't highlight your capable of study university level, so quoting an article/ reading will show you are capable indirectly.</li><li>• Don't use cliches.</li><li>• You just list experiences and don't reflect on these experiences.</li></ul>